2 a) Note to teachers/tutors: Copy and email to students the message below. Attach the files **Mountain1**, **Mountain 2** and **Tanzania.** (Make sure the students know this is only practice!)

………………………………………………………………………………………………

**Subject:** **Climbing a Mountain**

Hi Students,

We have booked an 8-Day Mt Kilimanjaro Trek for our computer class. Test yourself physically and mentally by climbing Mount Kilimanjaro, which is the greatest adventure in Tanzania. You will watch the sunrises at Uhuru Peak, which stands at 5,895m! This travel experience will be one that you will never forget! The cost is €3,999.00, excluding flights.

Please find the attached photos.

Please let me know if you wish to attend this trip. Please note that it will not purely be a holiday as we must keep up our IT skills. You must bring your laptop with you on the trek. It would be a kind gesture if students clubbed together and paid for the tutor.

Kind regards

(+ 3 attachments)

2b) Note to teachers/tutors: Copy and email to students the message below. Attach the file **Dance\_Programme.**

…………………………………………………………………………………………………

**Subject: Dance!**

Hi Students,

Please let me know if would be interested in joining the Dance Programme here at the centre. Relevant forms are attached. Hope to see you there!

Kind regards

(+1 form attached)

2c) Note to teachers/tutors: Copy and email to students the message below. Attach the file **Dublin\_City**.

…………………………………………………………………………………………………

**Subject: Shopping Trip**

Hi Students,

The outing to Dublin city will take place on **Saturday the 20th October.**

We will be leaving our bus station at 7.30 a.m. and we will arrive at Dublin Bus in O’Connell Street at 9.30 a.m.

Please indicate if you would like to attend this fun shopping trip.

See the attached map. In your reply, attach a picture of a shop you would like to visit in Dublin.

Kind regards

(+ 1 map attachment)